



ASSIGNMENT DESCRIPTION

ROLE IDENTIFICATION

Role:	Project Manager, Poverty Reduction
Department:	Regional Affairs
Reports to:	Senior Director, Regional Affairs

PURPOSE OF ASSIGNMENT

The world is changing with growing inequality around access to housing, economic exclusion, rising housing costs, and widening poverty levels. United Way and its partners seek to understand at the County level, where their investments in people - employment inclusion, aging population, and homelessness will be made in the short-term. The County of Renfrew waitlist for affordable housing is currently seven years long with over 1,000 people on it. The United Counties of Prescott-Russell is collecting broader data on the issue of homelessness based on the findings from a 2018 Enumeration Report.

The Project Manager, Poverty Reduction will identify challenges associated with delivering services to individuals and families living in poverty and collect feedback and perspectives on solutions. The Project Manager will then develop a solid plan to guide United Way's advocacy and investment in the areas of - prevention, Diversion and Early Intervention. The Project Manager will work primarily with staff in Regional Affairs, Community Initiatives and Investment.

RESPONSIBILITIES

- Support the Regional Director on the Ad Hoc Committee on Poverty and Homelessness in Renfrew County in identifying a role for United Way based on the 2020 Recommendations Report.
- Support Regional Director at the Community Safety and Well Being Table in Prescott-Russell in identifying the role of United Way based on the gaps identified in the housing plan consultations.
- Utilize research to better understand the underlying reasons for the existence of poverty and homelessness in our rural areas.
- Research and analyze initiatives to increase housing stability in rural areas e.g. community-based rehabilitation programs.
- Explore and make recommendations on social finance options related to housing stability in rural areas e.g. targeted employment through the Affordable Housing Loan Fund.
- Establish the goals, timelines, and costs for two county wide projects to address poverty and homelessness.

- Engage a variety of stakeholders regarding the need for affordable housing in Renfrew County and Prescott-Russell and its benefits, influencing their buy-in and contribution to the project.
- Oversee implementation and communication of the project.

TIME COMMITMENT

This assignment is a full-time opportunity for one year starting May 2020. This includes professional training. The candidate must be available for the full duration.

QUALIFICATIONS

- Demonstrated research and analytical skills
- Interpersonal skills complemented by the ability and desire to build relationships, motivate others, encourage involvement
- Excellent teamwork skills for working with a variety of individuals, from diverse backgrounds and ideologies
- Strong organizational and time-management skills to balance multiple priorities
- Excellent writing and communication skills
- Ability to use Microsoft Word and Excel
- Strong attention to detail
- Demonstrated ability to exercise judgment in solving complex problems
- Bilingualism an asset.

BENEFITS OF THIS ASSIGNMENT

- Contribute to United Way's work in helping people move from poverty to possibility.
- An opportunity to work in community consultation and project planning.
- Experience working in a dynamic community organization measuring change through outcomes;
- Learn about the vulnerabilities faced by individuals and families in Prescott-Russell, & Renfrew County.

HOW TO APPLY

Please **obtain your manager's approval**, and then send your CV and a cover letter (maximum 500 words) to jgsteil@unitedwayeo.ca. Please indicate which positions are of interest and copy your manager in your submission.